

Committee Code of Conduct SAHPA 2026.

Ethical Governance and Integrity

1. **Act in the Best Interests:** Members must prioritize the organization's overall mission, financial health, and community wellbeing above any personal agendas or minority group interests.
2. **Manage Conflicts of Interest:** Members must formally disclose any direct or indirect financial, professional, or personal connections to matters being voted on. They must step aside or abstain from voting when a conflict exists.
3. **Prevent Misuse of Position:** It is strictly forbidden to use a committee seat, insider information, or organizational resources to gain unfair personal advantage or to benefit an outside entity.

Professionalism and Duty of Care

1. **Due Diligence and Skill:** Members must thoroughly prepare for meetings, read reports, seek clarification, and understand the strategic or financial impacts of their collective decisions
2. **Active Attendance:** Regular attendance and constructive participation in scheduled meetings are mandatory to maintain functional governance.
3. **Legal and Policy Compliance:** Members are responsible for actively understanding and obeying relevant laws (such as the *Associations Incorporation Act* or corporate regulations) as well as the organization's inner bylaws

Professional Communication and Respect

1. **Enforce Confidentiality:** Sensitive corporate data, private personal details, and internal voting deliberations must not be disclosed unless legally required
2. **Mutual Respect:** The code prohibits bullying, discrimination, intimidation, or verbal harassment. Diverse viewpoints must be handled courteously and open dialogue encouraged

Consequences of a Breach

1. Alleged breaches of this code will be investigated formally by an unbiased internal panel or external mediator.
2. Confirmed violations will result in a formal warning, temporary suspension, or immediate removal from the committee via a vote of no confidence

Member Sign-off

"I have read, understood, and agree to abide by this Code of Conduct. I acknowledge that failing to meet these standards may result in my removal from the committee."

Name: _____

Signature: _____

Date: _____ / _____